

Logistics (** updated information)

What	When/Where
Dates of Congress	22-24 August 2014
Registration Rate	\$550, **exclusive of 21% VAT to be calculated at completion of registration *Registration fee and 3 nights hotel stay for PSDs are covered by MGA
City	Amsterdam, Netherlands
Venue	Amsterdam RAI-Exhibition and Convention Centre
Partner/Children fee	<ul style="list-style-type: none">• \$160, **exclusive of 21% VAT to be calculated at completion of registration• Fee will cover dinners on Friday (Opening Ceremony) and Saturday (Honors Ceremony)• Children 6 years old and younger are free



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What	When/Where
Air travel/discount codes	<ul style="list-style-type: none"> • United - Offer Code: ZQUE277033 5%-10% off published fares Reserve through www.united.com or by calling United Meetings at 800-426-1122 • **United – Offer Code (USA ONLY): ZR9A316403 Travel window: 8/17/2014 - 8/30/2014 • KLM/Delta Airlines - -Meeting Code: NMGV6 5%-10% off published fares Reserve through www.delta.com or by calling Delta Meeting at 800-328-1111
Other Meetings/Events: - Region meetings - Honors Ceremony - IEEE BoD	-Confirmed Region meetings: R3, R4; Tentative R6, R8, R10 -6:00 PM, Saturday, 23 August @ RAI -Monday, Tuesday, 25 & 26 August
**For Region meeting expense estimates (meeting rooms/food & beverage/AV), contact IEEE MCE Team at sc14reg@ieee.org **Requests to reserve space for Region Meetings will be managed through SC Registration site	



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What/When	Where
<p>City Sightseeing Tour of Amsterdam Departs from RAI Saturday 23 August 2014, 9:00 - 15:00 hrs</p>	<p>€ 85 per person (including VAT) \$ 117 per person (including VAT) A tour which will include a most extensive drive through the center and the modern suburbs and will give you a good idea of the most interesting sights and monuments Amsterdam has to offer. A stop will be made at a diamond factory (if requested) and we will visit the National museum of Amsterdam, "the Rijksmuseum". This museum is world famous and here the largest collection of paintings by the Dutch old masters can be admired. Work from Frans Hals, Jan Steen and Rembrandt (the nightwatch painting) are assembled here. As an alternative we can visit the famous Van Gogh Museum.</p> <p><u>Including:</u></p> <ul style="list-style-type: none"> - Private coach 6 hours - English speaking guide 09.00 – 15.00hrs - Lunch in restaurant Haesje Claes, including 2 soft drinks and coffee/tea - Entrance fee Rijksmuseum
<p>Royal Amsterdam Tour Departs from RAI Sunday 24 August 2014, 9:00 - 14:00 hrs</p>	<p>€ 85.50 per person (including VAT) \$ 118 per person (including VAT) The first stop is a visit to The Royal Palace Amsterdam. After the visit of the Royal Palace, we will have a look inside the Nieuwe Kerk, a characteristic church and very special for our royal family.</p> <p>See Amsterdam from the water during a canal cruise of 2 hours in a private boat. A three course lunch, including 2 soft drinks and coffee/tea is served during this cruise. Lunch Mediterraneo consists of as many as three courses, prepared by the head chef of our caterer Buon Vino. He is inspired by the regional Italian cuisine and only uses fresh ingredients and traditional products.</p> <p><u>Including:</u></p> <ul style="list-style-type: none"> - One way transfer with private coach from Amsterdam RAI to city centre - English speaking guide 09.00 – 14.00hrs - Entrance fee Royal Palace - Specialized guides at the Royal Palace <p>The cruise will start in the city centre, and end at Amsterdam RAI.</p>

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What	When/Where
Hotels and Hotel Rates	Average rate: €140/\$187 Room blocks being held at multiple hotels, most are within a 10 minute walk to the RAI.
**Hotel Room Reservations – process for SC2014	<ul style="list-style-type: none">• A link will reside in the SC14 Registration site to make hotel reservations• All attendees required to use their credit cards to guarantee their individual reservations. This allows for attendees to extend their stay, if desired, and to cancel or add days as needed within 48 hours of the first night's stay without penalty.• Their credit card is charged at the end of their stay.• Reimbursement for hotel and other travel costs will be managed via an expense report to their Section or Region treasurer (depending on how each Region chooses to handle this).• Reimbursement to Regions for PSD hotel rooms will be done via Concentration Banking or Custody Account transfers from MGA• Local law requires that any cancellations to an <u>individual booking on a group rate</u> will result in substantial penalties beginning 90 days out from the event.• Attendees would be required to pay full price for days they may cancel 60 days out from the event. The additional staff hours to manage the fees associated with these bookings would also be significant without the new process.

Hotel Logistics

****All sleeping room rates EXCLUDE 5,5% city tax, 6% VAT and Breakfast**

****All sleeping room rates INCLUDE Internet access**

Hotel	Location (see legend below)	Rates for IEEE SC 2014
Okura Amsterdam	1	€ 195
Crown Plaza South - standard room	2	€ 129
Crown Plaza South - superior room	2	€ 174
Holiday Inn Amsterdam - standard room	1	€ 129
Holiday Inn Amsterdam - deluxe room	1	€ 159
Holiday Inn Amsterdam - executive room	1	€ 179
NH Musica	2	€ 129
Novotel Amsterdam - superior rooms	1	€ 129
Novotel Amsterdam - executive rooms	1	€ 154
Wyndham Apollo - deluxe room	1	€ 129
Wyndham Apollo - executive room	1	€ 164
CitizenM	1	€ 119

Location Legend:

1= within walking distance of RAI (max. 15 minutes); 2=within 5-10 minutes travel by taxi

****All rates EXCLUDE 5,5% city tax, 6% VAT and Breakfast**

**** Room rates INCLUDE Internet access**

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